



# Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

## Stanley Correctional Institution

Date: June 14, 2021

To: All Persons in Our Care (PIOC), Visitors and SCI Staff

From: Chris Buesgen, Warden

Subject: Re-opening of In-Person Visits

Beginning July 9, 2021 SCI will resume in-person visits. Visitors may find this information at [DOC.WI.GOV](https://www.doc.wi.gov) - Site specific, [Stanley Correctional Institution](#). Visitors may begin to pre-schedule these visits beginning June 16, 2021 at 0900 am. Based on COVID-19 pandemic and CDC guidelines, contact visits will be limited to 14 inside, 3 outside, and 3 video visits per session to comply with social distancing. This schedule may change at any time or be cancelled for health and safety reasons.

Only general population PIOC (Persons In Our Care) will be allowed an in-person visit at this time with the following guidelines.

- Visitors may request a scheduled visit using the same email address as used for Zoom visits. The email address is [DOCDASCIZOOMVISITS@WISCONSIN.GOV](mailto:DOCDASCIZOOMVISITS@WISCONSIN.GOV).
  - Visitors must specify if they are requesting a **ZOOM** or **IN-PERSON** visit.
  - Visitors must also indicate if they are scheduling an indoor or outdoor visit.
  - Visits will be limited to a maximum of **three visitors** per visit.
  - Only approved scheduled visitors will be allowed to attend the visit. If a visitor arrives at the institution on the day of the visit and was not pre-scheduled or included in the email, the visitor will not be allowed to visit.
- SCI Visit week begins on Friday and ends on Tuesday. Visits will be scheduled for the following timeframes until further notice:

Friday and Monday 2 and ½ hours in length		Saturday / Sunday / Holidays 2 hours in length		Tuesday Video Visits only	
Lobby Entrance and Check in	Visit Time	Lobby Entrance and check in	Visit Time	45 minutes in length (each booth will be sanitized between visits)	
2:30 PM	2:45 to 5:15 PM	8:15 AM	8:30 to 10:30 AM	2:15 PM	5:15 PM
5:30 PM	5:45 to 8:15 PM	10:45 am	11:00 to 1:00 PM	3:15 PM	6:15 PM
		1:15 PM	1:30 to 3:30 PM	4:15 PM	7:15 PM

\*SCI expects initial demand for in-person visits to be high. Due to social distancing and other preventative measures related to COVID-19, capacity in our visitation area has been decreased. We will attempt, when possible, to honor up to two in-person visiting periods each week for each person in our care.\*

- All visiting rules apply, including visiting lists and appropriate apparel, See the DAI/SCI Policy #309.06.01 and the Visitor Guide at: [DOC.WI.GOV](https://www.doc.wi.gov) - Site specific, [Stanley Correctional Institution](#).
- Visitors will be required to pass a COVID-19 screening procedure for temperature and symptoms prior to being allowed to enter the visiting area. Masks are mandatory for all visitors ages 2 and up. Those unable to wear a mask due to a medical condition will be required to complete a DOC-2424 and have it sent directly from a medical provider to the institution Security Director. If no accommodation is on file at the time of visit, entrance to the institution will be denied.

5. PIOC and visitors will not be allowed to kiss at any time before, during, or after their visit, a three second hug will be allowed at the beginning and end of the visit.
6. Vending machines will be open with select items only, pizzas are currently not available. Food and drink items shall not be shared between visitors or PIOC. Food is not allowed on the outside patio.
7. Photos will be available for purchase by the PIOC. Masks may be removed for the photo.